



State of Tennessee
Board of Architectural and Engineering Examiners
Department of Commerce and Insurance
500 James Robertson Parkway, Third Floor
Nashville, Tennessee 37243-1142
800-256-5758 615-741-3221 615-532-9410 (FAX)
<http://www.state.tn.us/commerce/boards/ae/index.html>

APPLICATION FOR ENGINEER INTERN CERTIFICATION SENIOR STUDENTS APPLICATION ONLY

Please fill out completely by typing or writing legibly.

1. Full Name _____ Social Sec. # _____
Last First Middle
2. Date of Birth _____ Where _____
City State
3. Permanent Address _____
Phone # _____ E-Mail Address _____
4. Mailing Address at School _____
Phone # _____
5. I am a ___ Full-time ___ Part-time Senior Student at _____
College/University
Type of Engineering Degree _____
Major _____ Expected Graduation Date _____
6. ___ Initial Application or ___ Reapply Date previously sat for exam in Tennessee _____
7. I wish to be examined _____ at _____
Date Exam Location
8. I have a disability that will require special accommodations in taking an exam. ___ Yes ___ No
If the answer is yes, REFER to instructions for additional information.
9. Have you ever been convicted of a felony/felonies? ___ Yes ___ No
If so, name the court(s), place(s), and year(s). _____

I hereby apply for certification as an engineer intern by the Tennessee Board of Architectural and Engineering Examiners. The information provided on this application is accurate. I understand that an engineer intern certificate, if granted, **will not** authorize me to practice engineering or make public use of the title "engineer"; however, I may use the title "Engineer Intern."

Applicant's Signature _____ Date _____

TO BE COMPLETED BY THE COLLEGE/UNIVERSITY ENGINEERING DEPARTMENT HEAD AUTHORIZED TO SIGN SENIOR ENGINEER INTERN APPLICATIONS

I certify that the applicant is a senior student of good character and repute, and I hereby recommend the applicant to the Tennessee Board of Architectural and Engineering Examiners as worthy of consideration for certification as an Engineer Intern.

Signed: _____ Date _____
Authorized College/University Department Head

FOR BOARD USE ONLY

Approved for Certification by:

GENERAL INFORMATION FOR SENIOR ENGINEERING STUDENTS REGARDING CERTIFICATION AS AN ENGINEER INTERN

What are the requirements to sit for the Fundamentals of Engineering Exam (FE)?

- Be a prospective graduate in good standing in the senior year in an undergraduate engineering curriculum of four (4) years or more that has been accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology; and
- Be of good character and repute

How many times may I take the FE Exam?

You are allowed unlimited retakes; however, each time you take the exam you must reapply and pay the fee.

APPLICATION INSTRUCTIONS

1. Applicants requiring special accommodations must answer “yes” to #7 on the application. Contact the Board office immediately for instructions **before** returning your application. Special forms must be returned **with** your application and may be obtained from the Board office or the Board’s web site.
2. Complete the application form using a typewriter or writing legibly. Type or write your name in #1 on the application as you want it to appear on your certificate and in your permanent record.
3. Your score and certificate will be mailed to your home address (#3 on the application). Include your zip code and apartment number if applicable. All other correspondence will be mailed to your school address (#4 on the application). Include your zip code and apartment number if applicable. If you have both a P.O. Box and a street address at school, indicate which address to use for correspondence.
4. The application for certification must be filed before the deadline established by the Board. Check with your school for the filing deadline.
5. The university engineering department head authorized to sign student applications must sign your application before it is submitted to the Board.
6. Notify the Board office immediately if you have a change of address at home or school since your application was filed.
7. **Sign and date your application with the required signatures.**
8. **Submit the \$50 (nonrefundable) application fee with the application. Make check payable to the Tennessee Department of Commerce and Insurance.**